

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY AND RESOURCE CENTER
May 22, 2023
Meeting held via Zoom**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Suzanne Brown, Edna Fury, Michele Karpyn, Ann Whitehouse

ABSENT: Lisa Maffei Hahn, Christine McMenamin, Betsy Cummins

6 PM -- Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING: Announcement of meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC: There were no comments from the public.

MINUTES

The minutes for the April 24, 2023 meeting were reviewed by the Trustees. Motion was made to approve the minutes (Karpyn/Brown). Motion carried. Unanimous agreement.

TREASURER'S REPORT

Ms. Brown reported that all was in order with the finances. Motion was made to approve payment of bills for May, 2023. (Maginnis/Augustine). Motion carried.

STATISTICS

The Board reviewed the statistics with no concerns. Numbers were noted to be "way over previous year to date."

NEW BUSINESS

The next Ridley Township Board of Commissioners Meeting is May 24, 2023 at 6 PM at Garling Hall. (Ms. Augustine scheduled to attend.) The next DCLB meeting is June 15, 2023 at 6:30 PM in the County Council Room at Government Center in Media, and can be attended in person or by Zoom. (Ms. Karpyn scheduled to attend.)

FUNDRAISING REPORT

It was reported that the Oliver basket brought in almost \$300.

DIRECTOR'S REPORT

Ms. Murray gave an update on the library's project to become a Passport Acceptance Site: Four staff members have been certified to be Passport Acceptance Agents. We await approval and next steps from the State Department. Passport fees are set as follows: State Dept fee of \$130; RTPLRC fee of \$35.

The new self-serve copier charges 5 cents per page for scanning. The Director requested approval for the library to charge 10 cents per page for scan services when scanning is

completed by a library staff member for a patron. Motion was made to approve library's charge for page scans as noted. (Maginnis/Augustine). Unanimous agreement.

Ms. Murray indicated that she has emailed the trustee directory to trustees and asked that she be updated on any trustee changes to their listings.

Ms. Murray highlighted that the well-known children's author of the Skippyjon Jones series, Judy Schachner, will visit the library for a talk/book signing on June 21, at 6:30 PM.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT

Ms. Maginnis noted that the Oliver raffle basket brought in almost \$300.

Ms. Maginnis reported on the recent Commissioner's Meeting of April 26, 2023. The Commissioners presented a Proclamation to the Library, its staff and its trustees at the meeting. There were a number of trustees present for the proclamation.

Fall Festival date is set for Sunday, 9/17/23 from 10 AM to 3 PM.

Library Staff recently participated in 2 informative webinars on the following topics: 1). How to Safely Kick Someone Out without Calling the Police; 2) Safety & Security: A Holistic Approach.

Ms. Maginnis reviewed how the 5-year anniversary events/programs throughout the month have brought in good crowds. The drawing for the anniversary Honeybee basket is expected to take place this Friday, 5/26/23. Ms. Maginnis and Ms. Brown were thanked for their contributions with regard to identifying themes for the anniversary events.

COMMITTEE/LIAISON REPORTS

Ms. Maginnis and several trustees attended the 4/26 Commissioner's Meeting. The Commissioners presented a Proclamation to the Library, its staff and trustees, as noted above.

Ms. Karpyn commented on her positive experience with attending the special Essential Oils talk at the library. All agreed that the library staff have been doing a great job with the anniversary theme and programs over the month.

NEXT MEETING: The next meeting of the Board of Trustees will be **IN PERSON** at the library on Monday, June 26, 2023 at 6 PM.

BOARD ADJOURNED At 6:27 PM.

Respectfully submitted by:

Ann M. Whitehouse, Board Trustee, RTPLRC