

**MINUTES OF THE BOARD OF DIRECTORS  
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER  
May 19, 2025 -- Meeting held in person at the Library**

**ATTENDANCE:** Diane Maginnis, Donna Murray, Deborah Sweeney, Lisa Maffei Hahn, Judy Cianciarulo, Michele Karpyn, Jennifer Quinn, Betsy Cummins

**ABSENT:** Judy Augustine, Christine McMEnamin

6 PM Ms. Maginnis called the meeting to order.

**PUBLIC NOTICE OF MEETING**

Meeting was published in local newspapers, Township website and Library website.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**MINUTES**

Motion made to approve the minutes of the April 28, 2025 meeting. (Sweeney/Quinn). Motion carried.

**TREASURER'S REPORT**

All the finances look to be in order. All agreed that everything looks good. Motion was made to approve payment of bills for May 2025. (Sweeney/Quinn) Motion carried.

**STATISTICS**

The Board reviewed the statistics and agreed that they look impressive as always. Ms. Karpyn commented that a recent flower pot program she attended was a lot of fun.

**NEW BUSINESS**

The next meeting of the Ridley Township Board of Commissioners is May 28 (Ms. Quinn scheduled to attend) at 6 PM in Garling Hall. The next DCLB meeting is at 6:30 PM on June 26 both on Zoom and in the County Council Room at the Government Center in Media (Ms. Augustine and Ms. Hahn scheduled to attend).

**FUNDRAISING REPORT**

Ms. Karpyn is working on Venmo. Ms. Sweeney said she would like to revisit the next date for a Tanglewood fundraiser and would like to have another fundraiser before October. The Board decided on July 10. Ms. Sweeney will follow up with Tanglewood. She also investigated Nothing Bundt Cakes and Luca's Cucina. Ms. Sweeney asked everyone to think about questions they would like to see on a Survey Monkey survey to be sent out to patrons. Please have questions submitted to her before the end of July. She also suggested when out shopping to ask around about gift certificates that we could use in a raffle. Ms. Sweeney asked if there are form letters available as donation receipts for donors. Ms. Murray has them. Ms. Hahn is waiting for September for a Stock's fundraiser. She will call periodically to check.

**LIBRARY DIRECTOR'S REPORT**

Ms. Murray gave a brief overview of the DCL Automation Policy and reported that the DCLB will be voting on some updates at the June 26 meeting. She reported that there is one after-hours program next month — Quizzo on June 27. Finally, she displayed an example of the "No Smoking" yard signs that were purchased for the library. Ms. Sweeney offered help with disbursement to various locations if needed.

**COMMUNICATIONS**

There were no newspaper articles included in this month's meeting packet.

## **PRESIDENT'S REPORT**

The revised/updated Volunteer Sheets were handed out to Trustees for Commissioners' and DCLB Meetings. Additional time slots were filled for the Commissioners' Meetings: Ms. Hahn volunteered for 10/22 and Ms. Karpyn for 11/19. December meeting remains open.

Ms. Sweeney advised she will not be attending the June Board Meeting due to vacation

Reminders: There is no Board Meeting in July. Voting on the Emergency Policy will take place at the June Board meeting. Please send any questions you may have to the Director and copy the other trustees.

Friends Update – The Friends Book Sale will take place 6/7. The Friends group is looking for volunteers to help. Please send an email to the Director if you have availability prior to, during, or after the Book Sale if you are able to help out. Ms. Murray said she has a lead on the possible pick up of unsold books, and will let the trustees know.

More Friends' Membership funds were collected and placed in the Membership Chair's mailbox. Many thanks to Ms. Murray for helping out the Friends by sending out an awesome thank-you letter from the Director for receipt of membership fees. Trustees who already paid acknowledged receiving the letter.

## **COMMITTEE/LIAISON REPORTS**

No meetings were held since our April meeting, so there were no DCLB or Commissioner reports.

## **NEXT MEETING:**

The next meeting of the Board of Trustees will be at 6 PM on Monday, June 23, in person at the Library. Reminder: No meeting in July.

## **BOARD ADJOURNED AT 6:28 PM**

Respectfully submitted by:

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Lisa Maffei Hahn, Secretary, RTPLRC