

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
May 20, 2024 -- Meeting held in person at the Library**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Edna Fury, Michele Karpyn, Debbie Sweeney, Ann Whitehouse

ABSENT: Betsy Cummins, Christine McMenamin

6 PM Ms. Maginnis called the meeting to order.

The Board welcomed our newest Trustee, Debbie Sweeney in person. Ms. Sweeney had been introduced via Zoom at the March meeting.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

Motion made to approve the minutes from April 22, 2024. (Maginnis/Augustine). Motion carried.

TREASURER'S REPORT

In the absence of a treasurer, Ms. Murray reported that all the finances look to be in order. All agreed that everything looks good. The director informed the trustees that the monthly financial reports will now include a breakout listing for a 2017 bequest of \$20,000. The bequest was originally put into the general fund, listed on the monthly reports as "Retained Earnings." Ms. Maginnis had originally suggested using that money for a sound-proof teen area. More recently she suggested turning the current underutilized Quiet Room into a teen room as we need more space for teens and their events. Then we can discuss ideas for a small Quiet Room for adults. Ms. Maginnis thanked Ms. Murray for breaking out the bequest on the report. Interest compounded daily since inception of the bequest can only be estimated because the bequest was placed in the general fund in 2017 at TD Bank and in 2019 the Library switched banks to FMFCU. FMFCU advised same. Motion was made to approve payment of bills for May 2024. (Fury/Karpyn) Motion carried.

STATISTICS

The Board reviewed the statistics and agreed that they look impressive as always.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is May 22 at 6 PM in Garling Hall (Ms. Augustine is scheduled to attend). The next DCLB meeting is at 6:30 PM on June 20 both on Zoom and in the County Council Room at the Government Center in Media. (Ms. Augustine and Ms. Hahn are scheduled to attend). Ms. Sweeney asked if she could attend both meetings as it would be helpful to her, as a new Trustee, to see what's involved. Ms. Sweeney also volunteered to attend the November 20 Commissioners meeting and the August 15 DCLB meeting. All meetings are now covered. Thank you to everyone who volunteered.

The director told the trustees she will send a draft Photo Release Policy for review and comment. A vote on the policy will be on the June agenda. A temporary Photo Release Statement is on the advertising and registration forms for summer programs. Ms. Maginnis has viewed the policy and submitted her comments and input to the Director on this new policy. This will be a stand-alone policy and not incorporated in the Children's Policy.

OLD BUSINESS

The proposed revisions to the Circulation Policy were discussed. Ms. Karpyn had questions on banning, blocking and cross blocking, which Ms. Murray answered. There were questions on linking family members

(not linked unless requested). Ms. Whitehouse questioned the placement of overdue charges and missing books. The revised policy covers these issues. Motion made to approve the revised Circulation Policy (Augustine/Sweeney). Motion carried.

FUNDRAISING REPORT

The raffle basket donated by the Let There Be Rock School brought in \$493. That coupled with the wreath raffle last December brings Trustee fundraising this year to \$1272. Upcoming fundraisers include the Stocks poundcake sale and our Fall Fest fundraiser event. Ms. Hahn will inform the Board when Stocks contacts her about specifics. Ms. Fury suggested a rocking chair fundraiser (purchase chairs, paint with a theme and auction off); and a Beef and Beer fundraiser. Ms. Karpyn asked about having the school build the chairs. Ms. Sweeney suggested a Bingo fundraiser, fall flower sale, and a Linvilla pie sale.

LIBRARY DIRECTOR'S REPORT

- Ms. Murray informed the trustees that our Book Page subscription payment has moved to autopay (rather than by check). Staff are working to get the Amazon bill on autopay.
- The Friends Book Sale is June 8 to 11. The Friends would be grateful for any volunteer help.
- Library staff have put together advertising for Summer Quest that includes a "Tech Adventure." Ms. Christensen has created an informative poster for visitors to start their "tech adventure" at the library.
- She reminded trustees to let her know if anyone wants printed business cards.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT (Diane Maginnis)

Library Evaluation Meeting on Zoom 4/30 – the Zoom Meeting was not taped for viewing. There were mostly Directors in attendance. One other Board member from Upper Chichester (which is a nonmember library) was in attendance besides Ridley's Board President. There will be many more meetings on the Library Evaluation in the future. Takeaways:

- Funding for libraries was the main topic of discussion among the various Directors. Some Library Directors were of the opinion that there is a lot of competition among all the libraries.
- Delaware County Council paid the organization "Rethinking Libraries" \$75,000 for the Valuation which consisted of meeting with each member library for about 2 hours.
- It was mentioned to possibly bring back Legislative breakfasts as well as having more Directors meetings

Ms. Maginnis congratulated Ms. Augustine on her retirement at the end of May from the Court House after 45 years of dedicated service. Trustees and the Director joined in expressing good wishes on this special occasion.

COMMITTEE/LIAISON REPORTS

Ms. Karpyn reported on the April Commissioners meeting. Full minutes from the Commissioners meetings can be viewed on the Township website. There was no DCLB meeting to report on for this month.

NEXT MEETING:

The next meeting of the Board of Trustees will be Monday, June 24, in person at the Library.

BOARD ADJOURNED AT 7 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC