

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
March 24, 2025 – Meeting held in person at the Library**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Deborah Sweeney, Lisa Maffei Hahn, Judy Cianciarulo, Michele Karpyn, Jennifer Quinn

ABSENT: Betsy Cummins, Christine McMenamin

Mary Bailey attended the meeting as an observer. She is aware that no vacancy exists at present.

6:01 PM Ms. Maginnis called the meeting to order.

Judy Cianciarulo & Jennifer Quinn were introduced. The following documents were distributed to Trustees for their library binders: Trustee contact list, revised 2025 Holiday Schedule, Organizational Chart, Library Contact information page (Library hours, phone, e-mail address), Collection Development Policy.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC: There were no comments from the public.

MINUTES: Motion made to approve minutes of the Feb. 24 meeting. (Karpyn/Sweeney). Motion carried.

TREASURER'S REPORT: All agreed that the finances look to be in order. Motion made to approve payment of bills for March 2025. (Hahn/Maginnis) Motion carried.

STATISTICS: The Board reviewed statistics and agreed that they look impressive as always. Passport numbers are high and exceeding budgeted amounts. Ms. Karpyn commented that the number of people who come into the Library is amazing. Lots of lost books this month. Patrons pay for lost books, which is passed on to the lending library.

NEW BUSINESS: The next meetings of the Ridley Township Board of Commissioners are March 26 (Ms. Karpyn scheduled to attend) and April 23 (Ms. Augustine volunteered to attend), both at 6 PM in Garling Hall. The next DCLB meeting is at 6:30 PM on April 17, both on Zoom and in the County Council Room at the Government Center in Media. (Ms. Quinn volunteered to attend).

OLD BUSINESS: Furniture repairs have been done to the teacup chairs and desk drawers, at a total cost of \$756.74. Ms. Murray will meet with carpet suppliers to get proposals to replace worn areas. Ms. Maginnis suggested applying for a Keystone grant to help with the cost. The Township has agreed to fund \$4000 for this project. The carpet in the children's section is in the worst shape. There is an upcoming webinar about the Keystone grant that Ms. Murray will view. Ms. Sweeney asked if we have access to a grant writer, but we do not. Ms. Sweeney also suggested contacting Target as they frequently make donations to the community. Ms. Karpyn asked if someone at a State representative's office would be able to look over the grant application as they can be complicated.

FUNDRAISING REPORT: \$887 has been raised so far for our Spring Raffle Basket. This is already the highest amount we have ever brought in for our raffles, and we still have another few weeks to go. Ms. Hahn will check with Stock's mid-April to schedule a fundraiser for September. Ms. Karpyn and Ms. Sweeney will check with Franklin Mint Federal Credit Union to get more information about setting up a Venmo account.

Ms. Sweeney followed up on the Pizza Hut fundraiser e-mail. The local Pizza Hut does not do fundraisers, but she did have success next door at Tanglewood Fire and Smoke. They are interested in doing a fundraiser with us and will give us 10% of sales on a chosen evening. Details to follow.

LIBRARY DIRECTOR'S REPORT: Ms. Murray reported that there is a roof leak in the lobby above the water fountains. She is working with the insurance company to get it repaired. She also informed the trustees that she was using an incorrect email address for Debbie Sweeney and asked everyone to check their mailing lists. Ms. Murray also reported that the Friends aid presentation to the library will be at the April 28 board meeting.

COMMUNICATIONS: There were no newspaper articles included in this month's meeting packet.

PRESIDENT'S REPORT

Friends Update: \$10 Membership Dues for the Friends was collected from some of the Trustees. If you donated to the Friends on Giving Tuesday that counts towards membership. As the Friends will be presenting their annual donation (\$3,500) to the Library on 4/28, Ms. Maginnis queried Ms. Murray asking if all Friends' documentation was in order with the recent death of their Treasurer. Ms. Murray advised that the VP and Membership Chair had handled everything.

Thank-you notes were sent out to the following on behalf of the Trustees: Enric Rhoads for donating the whaleboat, and Mary Fagan for offering to donate a piano. Ms. Karpyn said she sent another thank you to Steven Schucraft for his generous donation to purchase gift cards for our Spring Raffle.

Emails to Trustees/Director

- March 11 to Trustees and Director on Library Week 4/6 to 4/12 Theme Drawn to the Library
- March 18 to Trustees and Director on awarding of Keystone Grants to Springfield Library \$653,000 and Darby Library \$748,771.50.
- March 19 to Director on attending a webinar and applying for a Keystone Grant for Ridley Library for "Public Libraries Faculties."

COMMITTEE/LIAISON REPORTS: Ms. Augustine attended the February 26 Commissioners' meeting and reported that Ms. Hahn was reappointed for another term on the Board. Ms. Quinn and Ms. Cianciarulo were newly appointed as Trustees. Full minutes from the Commissioners' meetings can be found on the Township website. Ms. Quinn volunteered to go to the September 24 meeting. Sign-up sheets for Commissioner and DCLB meetings will be displayed at all Board meetings until slots are filled.

NEXT MEETING: The next meeting of the Board of Trustees will be 6 PM on Monday, April 28, in person at the Library.

BOARD ADJOURNED AT 6:31 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC