

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
June 23, 2025 -- Meeting held in person at the Library**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Judy Cianciarulo, Michele Karpyn, Jennifer Quinn, Christine McMenamin

ABSENT: Deborah Sweeney, Betsy Cummins

6 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

Motion made to approve the minutes of the May 19, 2025 meeting. (Maginnis/Quinn). Motion carried.

TREASURER'S REPORT

All the finances look to be in order. All agreed that everything looks very good. Motion was made to approve payment of bills for June 2025. (Cianciarulo/Augustine) Motion carried.

STATISTICS

The Board reviewed the statistics and agreed that they look impressive as always.

NEW BUSINESS

The next meetings of the Ridley Township Board of Commissioners are June 25 (Ms. Hahn is scheduled to attend) and July 23 (Ms. Sweeney) both at 6 PM in Garling Hall. The next DCLB meeting is at 6:30 PM on June 26 both on Zoom and at the Government Center in Media. (Ms. Augustine & Ms. Hahn).

The carpets were cleaned. Ms. Murray informed the Board that Ms. Maginnis has suggested we discuss a blanket approval for ongoing cleaning, that we schedule routine cleaning. Estimate is \$1450 to clean all carpets. Floors will cost extra. Ms. Quinn asked if this should be a line item, but Ms. Murray explained it is covered under professional services. Ms. McMenamin recommended that the Board recognize that it is a recurring expense, a necessary maintenance cost for the library. Motion made to recognize carpet cleaning as an ongoing maintenance expense (Maginnis/Karpyn). Motion carried.

OLD BUSINESS

Motion made to approve revisions to Emergency & Safety Policy. (Quinn/Augustine). Motion carried.

FUNDRAISING REPORT

Ms. Sweeney is traveling so there is no update on Tanglewood or Luca's Cucina or Survey Monkey. Reminder to submit questions for Survey Monkey by the end of July. Ms. Karpyn has been working diligently to set up a Venmo Account for Trustees' Fundraising. She is attempting to pair the Venmo Account with her printer. Ms. Hahn reported that we were able to get our Sept. 20 pickup date from Stock's Bakery. Receipt of deposit check was confirmed. Emails were sent to inform the Board on 6/3 and 6/20. Our sale will need to be well underway before our next meeting in August. Watch for updates. The Flea Market fundraiser idea was tabled until 2026.

Ms. Murray reported that a library patron who recently opened a salon, would like to donate a spa basket for a fund-raiser. Ms. Maginnis suggested we use the basket as a raffle starting soon, with the winner being pulled at the Fall Festival.

LIBRARY DIRECTOR'S REPORT

The Director thanked the volunteers who worked at the Friends Book Sale.

She reported that Museum Key will be active beginning July 1. It is a system to reserve museum passes at all the Delco libraries with the ability to print out a pass at home. It is up to the attraction whether they want to participate in the "print and go" passes. Most of the reference staff have been trained on this new system.

After-hours programming in July will be mini-golf sessions July 12 and 13.

The Director also reported that the "no smoking" signs have been placed outside the library.

COMMUNICATIONS

There were no newspaper articles included in this month's meeting packet, although the Library continues to submit news to various local newspapers.

PRESIDENT'S REPORT

Ms. Maginnis reminded everyone that there is no Board meeting in July. Election of Officers will take place at the August meeting.

Survey Monkey – Ms. Maginnis thanked the Trustees for the submission of their survey questions and comments. Survey will be sent to patrons in the Ridley community to obtain their thoughts and interests related to fundraising and other library events. Ms. Sweeney will be putting the survey together.

BookDrop Bin: Ms. Maginnis queried Ms. Murray on bin status. After a healthy discussion by the Trustees as well as comments Ms. Murray shared from the Friends and staff, Board members agreed not to obtain the bin.

Keystone Grant: Ms. Karpyn and Ms. Maginnis queried Ms. Murray on the status of the grant. The Director and Adult Services Librarian Ms. Shreckengast are working on the submission of grant paperwork for new rugs and possibly furniture. Grant Awards will be announced at the beginning of 2026. Ms. Maginnis informed everyone that there is a new timeline for Keystone grants. After 2026, Keystone Grant awards will occur every other year instead of every year.

Friends Spring Book Sale revenues were \$849.20. Many thanks to all who volunteered.

Brain Institute of Pennsylvania: Considering the recent tragic scooter event involving two Ridley Township students, Ms. Maginnis informed the Board that the Brain Institute holds public seminars on helmet safety and gives out free helmets. This information was passed on to the Director for a possible program to be held at the library. Ms. Murray will discuss with staff. Ms. Maginnis also asked the Trustees to let the Board know of any other interesting or unique programs that would be beneficial or of interest to the community.

COMMITTEE/LIAISON REPORTS

Ms. Quinn reported on the May 28 Commissioners' meeting. Full minutes from the Commissioners' meetings can be found on the Township website. There was no DCLB meeting held since our May meeting.

NEXT MEETING:

The next meeting of the Board of Trustees will be at 6 PM on Monday, August 25, in person at the Library.

BOARD ADJOURNED AT 6:40 p.m.

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC