

**MINUTES OF THE BOARD OF DIRECTORS  
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER  
June 24, 2024 -- Meeting held in person at the Library**

**ATTENDANCE:** Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Edna Fury, Michele Karpyn, Debbie Sweeney, Ann Whitehouse, Betsy Cummins, Christine McMenamin

6:01 PM Ms. Maginnis called the meeting to order.

**PUBLIC NOTICE OF MEETING**

Meeting was published in local newspapers, Township website and Library website.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**MINUTES**

Motion made to approve the minutes from May 20, 2024. (Karpyn/Whitehouse). Motion carried.

**TREASURER'S REPORT**

In the absence of a treasurer, Ms. Murray reported that all the finances look to be in order and asked if there were any questions. All agreed that everything looks good. Motion was made to approve payment of bills for June 2024. (Augustine/Fury) Motion carried.

**STATISTICS**

The Board reviewed the statistics and agreed that they look impressive as always.

**NEW BUSINESS**

The next two meetings of the Ridley Township Board of Commissioners are June 26 (Ms. Augustine is scheduled to attend) and July 24 (Ms. Whitehouse is scheduled to attend) both at 6 PM in Garling Hall. The next DCLB meeting is at 6:30 PM on August 15 both on Zoom and in the County Council Room at the Government Center in Media (Ms. Sweeney is scheduled to attend).

Ms. Maginnis reminded everyone that Election of Officers will be held at the August meeting.

**OLD BUSINESS**

The new Photo Release Policy had been sent via e-mail for Board Review. Motion made to approve the new policy (Sweeney/Karpyn). Motion carried.

**FUNDRAISING REPORT**

A copy of the Stocks pound cake order form was included in the meeting packet. Since there is no meeting in July, we need to decide about payment options (Venmo) and begin advertising soon. Price will remain at \$18. Ms. Karpyn suggested revisiting the \$18 price for the pound cake next year. Ms. McMenamin is contacting School Board Members and Franklin Mint Federal Credit Union about Venmo specifics. She will send information to the Director for dissemination to Trustees for possible inclusion on the Stocks order form and advertising. Ms. Murray will follow up and advise via e-mail. There was a short discussion on getting the Friends involved, but they are already very involved in book sales. Ms. Maginnis asked Ms. Murray to furnish Stocks information to Ms. Cummins for the July Commissioners Meeting. She further asked the Director to have staff advertise the Stocks fundraiser on the Library website once Venmo details are researched and finalized. Ms. Maginnis thanked Ms. Murray for including the order form in the packet and Ms. Augustine and Ms. Hahn for their volunteerism with this fundraiser.

Ms. Sweeney spoke about a bingo fundraiser. DCLB has a bingo license for use by member libraries. Discussion ensued on type of bingo, size, prizes, raffle baskets, possible entertainment. Ms. McMenamin

advised that baskets being raffled should be of similar value. Board members agreed that we need to investigate more and plan an event for some time after the holidays.

The pie fundraiser was felt to be too expensive. The mums sale looks like it will be a good fundraiser. Ms. Sweeney will continue to get more information from the greenhouse company.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Murray stated that everything was in her written report.

### **COMMUNICATIONS**

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

### **PRESIDENT'S REPORT (Diane Maginnis)**

Ms. Maginnis met with the Director and Ms. Sweeney prior to this Board Meeting to discuss Treasurer's duties.

Ms. Maginnis advised the Board that she signed off on the auditor's paperwork on June 24.

Ms. Murray was asked about and said she will get back to the Trustees on the next policy to be reviewed.

On June 10, Ms. Maginnis sent out an email to the Trustees on revenues from the Friends June 2 Book Sale (\$585.50), and revenues through current date from the ongoing Book Sale in the Library (\$455.00). Kudos to the Friends for their hard work on these sales.

### **COMMITTEE/LIAISON REPORTS**

Ms. Augustine reported on the May 22 Commissioners meeting. Full minutes from the Commissioners meetings can be viewed on the Township website.

Ms. Augustine, Ms. Hahn, and Ms. Sweeney attended the DCLB meeting on June 20 and reported. Full minutes from the DCLB meetings can be found on their website.

### **NEXT MEETING:**

The next meeting of the Board of Trustees will be Monday, August 26 in person at the Library.

### **BOARD ADJOURNED AT 7 PM**

Respectfully submitted by:

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Lisa Maffei Hahn, Secretary, RTPLRC