

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
June 26, 2023 -- Meeting held via Zoom due to severe weather warnings**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Suzanne Brown, Lisa Maffei Hahn, Michele Karpyn, Ann Whitehouse, Betsy Cummins, Christine McMenamain, Mary Tobin

ABSENT: Edna Fury

6:01 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

The minutes from the May 22, 2023, meeting were reviewed by the Trustees. Motion made to approve (Karpyn/Brown). Motion carried.

TREASURER'S REPORT

Ms. Brown reported that all the finances look to be in order and asked if there were any questions. All agreed that everything looks good. Motion was made to approve payment of bills for June 2023. (Augustine/Whitehouse) Motion carried.

STATISTICS

The Board reviewed the statistics and agreed that they look impressive, as always.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is June 28 at 6 PM in Garling Hall (Ms. Augustine scheduled to attend). The next DCLB meeting is at 6:30 PM on August 17, on Zoom and in the County Council Room at the Government Center in Media. (Ms. Karpyn volunteered to attend.) Please remember if attending DCLB meetings in person, let Ms. Murray know and she will provide possible items for presentation. Ms. Maginnis reminded the Board that nominations and election of officers will take place at the August meeting. There is no July meeting.

Motion was made to affirm the e-mail vote approving the purchase of a camera for passport photos (Maginnis/Hahn). Motion carried.

FUNDRAISING REPORT

The Board decided to begin the Stock's Poundcake Fundraiser on August 1. Ms. Hahn will update the form and send it to Ms. Murray for publication and printing.

LIBRARY DIRECTOR'S REPORT

Ms. Murray reported that the DCL Staff In-Service Day is scheduled for Friday, Nov. 3 from 8:30 AM to 3:30 PM at Harrah's in Chester. Keynote speaker is A.S. King who will discuss intellectual freedom and censorship. There will be a variety of breakout sessions. She asked for Board approval to close the library that day so all staff can attend. (Maginnis / Brown) Motion carried.

The Director also reported that staff would like to pursue having the library be a Certified Sensory Inclusive location. Cost for the first year is \$750 and includes training, materials, and inclusion in

directories. Staff have met with a representative from Kulture City and feel this is a good fit for the library. Motion made to approve. (Maginnis / Augustine) Motion carried.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT (Diane Maginnis)

Ms. Maginnis reported that she completed the Fraudulent Questionnaire. Both Ms. Murray and Ms. Maginnis signed off on the final completed financial reports, which were emailed to the Trustees 6/12/2023.

Ms. Maginnis gave a shout out to the Friends of the Library whose June Book sale was a success and yielded over \$1,000. Ms. Maginnis asked for a volunteer for the August 17 DCLB Meeting. Thanks to Ms. Karpyn for filling this slot.

A patron approached the President and asked if the Library would consider increasing hours on Thursdays from 5 to 8 PM, as in the past. Patron was advised this would be relayed to Library Officials and was brought to Director's attention for research, feasibility, etc. Ms. Murray told the Trustees that opening an additional three hours on Thursday would cost the library at least \$7,000 per year in staff costs, plus additional utilities costs. She also reported that the library has not been open on Thursday nights for at least 10 years. The decision was made to close because of low attendance. She said evening traffic is low except when there are programs at the library.

Trustees were asked to think about our annual Fall Festival Trustee Table for discussion at our August Board Meeting, including having our popular Trustee Bake Sale, and possibly chancing off a donated raffle and/or any other items.

COMMITTEE/LIAISON REPORTS

Ms. Augustine reported on the Commissioners meeting of May 24, 2023. Full minutes from the Commissioners meeting can be found on the Township's website. Ms. Karpyn reported on the DCLB meeting of June 15, 2023. DCLB is encouraging everyone to come back in person. Contributions for presentation can now be sent the day before the meeting to be read at the meeting. There was discussion on a new program called Libby Lucky Day Collection, where patrons can pay three dollars and take out popular books for three weeks. Full minutes from the DCLB meeting can be found on DCLB's website.

NEXT MEETING:

Next meeting of the Board of Trustees will be Monday, August 28 at 6 PM on Zoom.

BOARD ADJOURNED AT 6:34 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC