

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
January 26, 2026 -- Meeting held via ZOOM due to weather**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Deborah Sweeney, Judy Cianciarulo, Michele Karpyn, Jennifer Quinn

ABSENT: Betsy Cummins, Christine McMEnamin

6 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website. Proof of publication was provided in the meeting packet.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

Ms. Karpyn asked for clarification on comments from the 12/1 meeting regarding firehouse plans. After some discussion the Board decided to come up with simple wording about the issue. Motion made to approve the minutes of the December 1, 2025 meeting with the firehouse clarification. (Augustine/Karpyn). Motion carried.

TREASURER'S REPORT

All agreed that the finances look to be in order. Ms. Sweeney said Ms. Murray does a fantastic job with the budget. Motion made to approve payment of bills for December 2025 and January 2026. (Maginnis/Sweeney) Motion carried.

STATISTICS

The Board reviewed the statistics and agreed that they look impressive as always.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is January 28 at 6 PM at Garling Hall (Ms. Karpyn is scheduled to attend). The next DCLB meeting is at 6:30 PM on February 19 both on Zoom and in the County Council Room at the Government Center in Media. (Ms. Quinn is scheduled to attend).

FUNDRAISING REPORT

Discussion on doing a Tanglewood fundraiser. Ms. Sweeney will check with Tanglewood for dates. Ms. Hahn reminded the Board that the flyer should show closing time as 7 PM. Ms. Hahn asked if we could earmark those funds for the proposed Bingo fundraiser (purchasing bingo supplies and raffle basket items). Bingo discussion took place, including requirements for bingo license (see President's Report). We will discuss it further at the February fundraising meeting. Trustees were asked to be prepared with pros/cons, questions, opinions and other input to aid in decision-making about a Bingo fundraiser. Ms. Maginnis asked Ms. Murray if any ideas had surfaced by the staff for use of Trustee Fundraising revenues. Staff are looking into this.

LIBRARY DIRECTOR'S REPORT

The director stated that everything is listed in her written report.

COMMUNICATIONS

There were no newspaper articles included in this month's meeting packet, although the library continues to submit news to various local newspapers. The Library has a very healthy social media presence, which is how most communications are viewed.

PRESIDENT'S REPORT

Robert's Rules -- Informational emails sent out 12/2 on Rules for Voting in Absentia and Adjourning Meetings.

DCLB Bingo License – Ms. Murray sent an email on 1/21 advising Trustees that the DCLB Bingo license had expired for 2026 but that our library can apply for a one-time license under the Friends 501 (c)(3) for \$15. Ms. Maginnis did research on the State's application process and a lengthy application needs to be completed by the Friends with documentation included. Notary is required. We will need to ask the Friends for permission to utilize their 501 (c)(3) status. Also, we need to see if a permit is required by Township.

Survey Monkey -- Ms. Maginnis asked Ms. Sweeney for an update. Trustees were advised the link will be forwarded to Ms. Murray for placement in the Library Newsletter. Ms. Maginnis requested: (1) the Board be copied in, (2) a deadline be included, (3) Ms. Sweeney listed as author for return responses so that responses are not sent to Library, and (4) responses disseminated to Trustees. All will be handled accordingly.

Pool Passes (Ridley Park Pool Passes/Aquatic Pool Passes) -- Ms. Quinn stated that there was no news on the pool passes, but that we cannot use them the way we use museum passes. Following up on the passes for possible circulation by the library, neither Ms. Quinn nor Ms. Maginnis have heard back from their contacts. Ms. Maginnis asked Ms. Murray if staff had expressed their thoughts on disbursement of passes, i.e. free raffle and/or distribution to needy Ridley families. Ms. Murray is working with staff in this regard.

Certificates of Deposit -- Ms. Maginnis asked Ms. Murray about the two Library Certificates of Deposit maturing at end of this month. Ms. Murray was asked to send information to the Board for decision making and then ratification of vote at the following Board Meeting. Ms. Murray will do just that. Ms. Quinn asked what happens if nothing is done and was told they both will roll over.

Friends -- Ms. Murray has not yet received the Giving Tuesday revenue amount from the Friends but will pass the information on when known. Friends Membership fees of \$10 will be collected at February Board Meeting.

~~Hot Topic -- Ms. Quinn received a letter from PennDOT and delivered to her by her commissioner that Haverford Road will be closed at MacDade Blvd. No traffic will be allowed to enter Haverford Road from MacDade. She added that the traffic signal pattern at this intersection has changed a couple of times.~~

COMMITTEE/LIAISON REPORTS

Ms. Augustine reported on the December 17 Commissioners' meeting. Full minutes can be found on the Township website. Ms. Augustine and Ms. Hahn reported basic information from the December 18 DCLB meeting. Full minutes can be found on their website.

Slots for all 2026 DCLB meetings are filled (thanks to all!). Five of 12 Commissioners meeting slots are filled. Ms. Hahn asked if the list would be sent out. Ms. Maginnis will confer with Ms. Murray and send the list. Ms. Maginnis will send out reminders for all meetings.

NEXT MEETING:

The next meeting of the Board of Trustees will be at 6 PM on Monday, Feb. 23, in person at the library. Fundraising meeting will take place directly afterwards.

BOARD ADJOURNED: Motion made to adjourn (Karpyn/Sweeney). Motion carried. Time: 6:35 p.m.

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC