

**MINUTES OF THE BOARD OF DIRECTORS  
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER  
February 24, 2025 -- Meeting held via ZOOM at President's Request**

**ATTENDANCE:** Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Michele Karpyn, Betsy Cummins

**ABSENT:** Deborah Sweeney, Christine McMenamin

6 PM Ms. Maginnis called the meeting to order.

**PUBLIC NOTICE OF MEETING**

Meeting was published in local newspapers, Township website and Library website.

**COMMENTS FROM THE PUBLIC**

Ms. Cummins informed the Board that the Township Commissioners approved the Library Board appointments, reappointment, and resignation.

**MINUTES**

Motion made to approve the minutes from the January 27 meeting. (Augustine/Karpyn). Motion carried.

**TREASURER'S REPORT**

All agreed that the finances look to be in order. Motion made to approve payment of bills for February 2025. (Hahn/Maginnis) Motion carried.

**STATISTICS**

The Board reviewed the statistics and agreed that they look impressive as always. Passport application numbers are high and exceeding budgeted amounts.

**NEW BUSINESS**

The next meeting of the Ridley Township Board of Commissioners is February 26 (Ms. Augustine scheduled to attend) at 6 PM in Garling Hall. Ms. Karpyn volunteered for the March 26 meeting. The next DCLB meeting is at 6:30 PM on April 17 on Zoom and in the County Council Room at the Government Center in Media (no one yet is scheduled to attend, but we do have two new members coming aboard soon). Board members were reminded that Zoom attendance counts, but you must register in advance to receive a link. Ms. Karpyn advised trustees attending by ZOOM not to sign into the meeting before 6:30 PM as it causes problems with access. Ms. Hahn suggested we have a principle attendee and a secondary attendee signed up for each DCLB meeting to ensure coverage.

The director reported that the Library is in need of furniture repairs due to wear and tear. Ms. Murray requested Board approval as it is a reasonable cost but over \$250. Motion made to approve the expense. (Maginnis/Augustine). Motion carried.

**FUNDRAISING REPORT**

Ms. Karpyn has dropped off the Spring Raffle Basket at the Library and it looks amazing. Ms. Hahn will call Stocks Bakery this week about scheduling a fundraiser. Ms. Karpyn suggested checking to see if other Stocks sales are scheduled locally at the same time and looking into other fundraisers besides Stocks. Bingo was suggested, along with others. Ms. Murray expressed her appreciation to everyone who helped with the Spring Raffle basket and to Ms. Karpyn for her fundraising suggestions.

**LIBRARY DIRECTOR'S REPORT**

The Director reminded the trustees that we have a supply of notecards with the library logo for use by staff & trustees. Trustees might want to use them for thank-you notes and other correspondence. She also reported that she is looking to replace carpeting in some areas of the library and the lobby. The library has received a

support check from the Ridley School District. After-hours programming in March includes Tuesday morning Sensory Playtimes at 9 AM, and Adult Quizzo Friday, March 14 at night.

## **COMMUNICATIONS**

The Board reviewed the newspaper articles included in this month's meeting packet. There was a very nice article in the Daily Times about Ms. Tobin's retirement.

## **PRESIDENT'S REPORT**

Ms. Maginnis sent thank-you letters to Edna Fury for her tenure on our Library Board and also to Hills Hardware and Stephen Schucraft for their generous donations to our Spring Raffle.

Ms. Maginnis queried the Director on the number of staff who are passport acceptance agents. Ms. Murray will verify and let the Trustees know.

Ms. Karpyn spoke on Venmo and how trustee revenues could increase with the use of Venmo. Venmo has been visited many times by our Board but never utilized as no Trustee or the Director felt comfortable with private information being forfeited. Ms. Karpyn is willing to look into Venmo and possibly set it up for the Library Trustees. Updates will be given.

Housekeeping -- Upon appointment of new Trustees, and reappointment of current Trustee, the Director will update the contact list, and order business cards. She is also updating the returned Trustee binders for new Board Members. Ms. Murray will also update library staff chart with recent changes.

Ms. Maginnis affixed her signature to the Annual Report on 2/20. Ms. Maginnis will contact Ms. Sweeney as her signature is still needed on the report.

## **COMMITTEE/LIAISON REPORTS**

Commissioners' meeting: There was no meeting held since the last Board meeting so no report to be made.

Ms. Karpyn and Ms. Maginnis reported on the February 20th DCLB meeting. Takeaways from 2/20 Meeting:

- Renewed Bingo license through 2026
- Annual Reports from member libraries due 3/10 and DCLB expecting all to comply
- Checks mailed to eligible member libraries week of 1/10 for their Audits
- Quorum met for the DCLB meeting by officers zooming and phoning in
- Officers Elections Held
- DCLB Strategic Plan 2024 through 2029 presented
- Reimagining Libraries is ongoing and update is scheduled for April DCLB Meeting
- 1 public comment from Media/Upper Providence Library. Their Book Sale will have over 30,000 books

Full minutes from the DCLB meetings can be found on their website.

## **NEXT MEETING:**

The next meeting of the Board of Trustees will be at 6 PM on March 24 at the Library.

## **BOARD ADJOURNED AT 6:31 PM**

Respectfully submitted by:

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Lisa Maffei Hahn, Secretary, RTPLRC