

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
February 26, 2024 -- Meeting held in person at the Library**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Edna Fury, Michele Karpyn, Ann Whitehouse

ABSENT: Betsy Cummins, Christine McMenamin

6 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

Motion made to approve January 22 minutes (Whitehouse/Karpyn). Motion carried.
Later in the meeting the Board discovered an error in the minutes regarding the dates of Library weather closures. The correct dates are Tuesday, Jan. 16; Friday, Jan. 19; and Saturday, Jan. 20.

TREASURER'S REPORT

In the absence of a treasurer, Ms. Murray reported that all the finances are in order. All agreed that everything looks good. Ms. Karpyn asked about lost book costs. Ms. Murray explained the procedure. Ms. Whitehouse asked about the fines. This is the second year without fines for overdue books. Motion was made to approve payment of bills for February 2024. (Augustine/Hahn) Motion carried.

STATISTICS

The Board reviewed the statistics and agreed they look impressive as always.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is February 28 at 6 PM in Garling Hall (Ms. Maginnis is scheduled to attend). The next DCLB meeting is at 6:30 PM on April 18 both on Zoom and in the County Council Room at Government Center in Media. (Ms. Karpyn is scheduled to attend).

Ms. Fury asked about programs for reading to the blind. Ms. Murray replied that although the Library does not currently have a program for that, if any volunteers want to come and read to blind patrons we can look into it.

FUNDRAISING REPORT

Ms. Hahn called Stock's Bakery to register a fundraiser for September. They will call when they are scheduling for the fall. Ms. Hahn might have a conflict with the Fall Festival, but several Board members offered to help.

Chrissy Koway, a former Board Member, informed the Director and President that Let There Be Rock School will donate a raffle item to us. Ms. Koway also suggested other fundraisers to investigate. Ms. Fury added that we should all keep our eyes and ears open for other fundraising opportunities.

LIBRARY DIRECTOR'S REPORT

The director reported that new keys were needed for all outside doors, as the outside locks had been compromised. After discussions with the board president, the director had engaged Harvey's Lock &

Door for the project at a cost of \$3956.90. Ms. Murray said she will keep the trustees posted about progress on this job. Also, the library has hired Kevin Shirley as a part-time reference librarian. He will work Thursday mornings, and as needed to cover the reference desk. The DCLB voted on a new Automation Policy, which includes a provision for electronic record-keeping. This provision will make it easier and more efficient to keep records of new card applications.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT (Diane Maginnis)

- Ms. Maginnis completed a fraud questionnaire form on 2/21 for George Fieo the Library's Auditor
- The Library opened late on Tuesday, 2/13 (noon) and Saturday, 2/17 (noon) due to inclement weather.
- Ms. Maginnis forwarded Debbie Sweeney's resume to Ms. Cummins and the Trustees for the vacant Trustee position. Ms. Cummins is confident an appointment will be made at the next Commissioners' Meeting.
- Ms. Maginnis reminded the Board that the Fall Festival is 9/15, with a rain date of 9/22.
- Friends Donation: The Friends group was unavailable for a Board Meeting presentation of their 2024 donation. They will arrange another date with Director. Many thanks to the Friends for all they do.
- Processing Fee for lost books: Ms. Murray will get the Trustees this information.

COMMITTEE/LIAISON REPORTS

Ms. Maginnis reported on the February 15 DCLB meeting: The Bingo License was renewed through January 2025 for member libraries to use. A hold was put on mandatory in-person DCL Board Meetings until all feedback has been received. Members can attend by zoom or in person until further notice. Member Libraries Annual Reports are due March 15. State Aid will be distributed to member libraries with the next DCL payroll run scheduled for the beginning of March. DCL has set up an Interview Committee and an Interviewee List for filling the DCL Director vacancy. Full minutes of the DCLB meetings can be viewed on their website.

Ms. Karpyn reported on the January 24 Commissioners' meeting. Full minutes can be viewed on the Township website.

NEXT MEETING:

Next meeting of the Board of Trustees will be Monday, March 25 on Zoom due a special event in the meeting room.

BOARD ADJOURNED AT 6:53 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC