

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
FEBRUARY 27, 2023 -- Meeting held via Zoom**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Suzanne Brown, Lisa Maffei Hahn, Michele Karpyn, Ann Whitehouse, Mary Tobin, Betsy Cummins, Christine McMenamin

ABSENT: Edna Fury

6 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

The minutes from the January 23, 2023, meeting were reviewed by the Trustees. Ms. Whitehouse stated it was not she who suggested the open house events for our fifth anniversary. Motion made to approve the January minutes with the change. (Whitehouse/Brown). Motion carried.

TREASURER'S REPORT

Ms. Brown reported that all the finances look to be in order and asked if there were any questions. All agreed that everything looks good. Motion was made to re-approve the payment of bills for January with amendments (Augustine/Hahn) and to approve payment of bills for February. (Maginnis/Whitehouse) Motions carried.

STATISTICS

The Board reviewed the statistics and agreed they look amazing as always. The Director pointed out that the circulation figure for January (13,495) is the highest it has been in 10 years for the month. She praised the staff for their collection development, processing and marketing skills.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is March 22 at 6 PM in Garling Hall (Ms. Hahn is scheduled to attend). The next DCLB meeting is at 6:30 PM (note the new time) on April 20, both on Zoom and in the County Council Room at the Government Center in Media (Ms. Brown scheduled to attend). Please remember if attending DCLB meetings in person, let Ms. Murray know and she will provide possible items for presentation.

The video game policy was discussed. Motion was made to approve the purchase of "M" rated games which would be housed with the adult collection (Augustine/Brown). Motion carried.

FUNDRAISING REPORT

Ms. Maginnis reported that efforts by the Trustees in 2022 raised \$2,527. The final number for the Date Night Valentine's Day raffle was \$456. A personal thank-you was sent to Oliver Heating and Cooling for their donation for our next Trustee Raffle in the Spring. Discussion ensued on how to display the donated items, and it was suggested the raffle should take place as part of our fifth anniversary celebration in May. Ms. Hahn contacted Applebee's for more information on Carryout for a Cause but was unable to connect with the right person to date.

LIBRARY DIRECTOR'S REPORT

The Director reported that the Ridley Police had been called to assist with teens defacing library property with scribbling and inappropriate drawings on the floor, shelves and walls. There were images of the teens from our surveillance footage, and the Police were going to handle the situation.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT (Diane Maginnis)

Ms. Maginnis reported on the Friends Zoom Meeting of 2/7/23. The Friends are having a Spring Book Sale 6/2 and 6/3 in the Meeting Room at the Library. Book donations will be accepted starting 4/3. The Friends will have two Book Sales in 2023 (Spring and Fall) and will continue to support all fundraising efforts by Trustees. The Friends will present a donation to the Library (date TBA), possibly at a future Library Board Meeting coordinated by the Director. Ms. Murray stated presentation may take place at the March Board Meeting.

Revised/approved Policies will be handed out for insertion in Trustees' binders at the March Board Meeting: Personnel Policy with Code of Ethics, Meeting Room Policy, Patron Code of Conduct, Policy and Video Game Policy, along with an updated Contact List and Trustee Giveaway Bags.

DCLB sent a 3-question survey to all Library Board Presidents regarding Board-to-Board Communications. Questionnaire completed.

Paperwork has been initiated and signed by Board President for engagement of Audit.

COMMITTEE/LIAISON REPORTS

Ms. Maginnis reported on the Commissioners Meetings of 1/25 and 2/22. January 25: Commissioners approved 3-year Board Terms for Library Trustees Edna Fury, Michele Karpyn and Suzanne Koury Brown. LETI and MVP Recovery was represented at the meeting explaining their mission in Delaware County regarding drug addiction and rehabilitation, and their interaction with local police departments specifically Ridley Township. Ridley shared success stories working with MVP. MVP will present a program at the Library March 6. February 22: Certificates of Commendation were awarded to 3 Ridley Officers (Det. McGee, Sgt. Valerio and Retired Lt. Palo) for their investigative efforts that led to an arrest and murder conviction. Full minutes from the Commissioners' meeting can be found on the Township's website.

Ms. Augustine and Ms. Hahn reported on the February 16 DCLB meeting. The garage was open for parking. There was a lengthy discussion on how to bring member libraries back to the meetings and/or how to share their events and fundraising information with other member libraries and the Board. Full minutes from the DCLB meetings can be found on their website.

NEXT MEETING:

Next meeting of the Board of Trustees will be Monday, March 27, at 6 PM in person at the Library.

BOARD ADJOURNED AT 6:51 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC