

**MINUTES OF THE BOARD OF DIRECTORS  
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER  
August 28, 2023 -- Meeting held via Zoom**

**ATTENDANCE:** Diane Maginnis, Donna Murray, Judy Augustine, Suzanne Brown, Lisa Maffei Hahn, Edna Fury, Michele Karpyn, Ann Whitehouse, Betsy Cummins, Mary Tobin

ABSENT: Christine McMenamin

6 PM Ms. Maginnis called the meeting to order.

**PUBLIC NOTICE OF MEETING**

Meeting was published in local newspapers, Township website and Library website.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**MINUTES**

The minutes from the June 26, 2023, meeting were reviewed by the Trustees. Motion made to approve (Karpyn/Brown). Motion carried.

**TREASURER'S REPORT**

Ms. Brown reported that all the finances look to be in order and asked if there were any questions on the reports for June and July. All agreed that everything looks good. Motion was made to approve payment of bills for July and August 2023. (Maginnis/Augustine) Motion carried.

**STATISTICS**

The Board reviewed the statistics and agreed that they look impressive as always.

**NEW BUSINESS**

The next meeting of the Ridley Township Board of Commissioners is September 27 at 6 PM in Garling Hall (Ms. Karpyn scheduled to attend). The next DCLB meeting is at 6:30 PM on October 19, both on Zoom and in the County Council Room at the Government Center in Media. (Ms. Maginnis is scheduled). Please remember if attending DCLB meetings in person, let Ms. Murray know and she will provide possible items for presentation. Library news can also now be submitted up to 24-hours before the meeting and the Board will share the information.

Nomination and election of officers:

Ms. Brown announced that she is stepping down as Treasurer. She has done a phenomenal job since accepting the position. She will continue to help when she can until the position is filled. Ms. Maginnis suggested that the position remain vacant for now as no one is interested in becoming Treasurer. We will revisit the issue at each meeting until the position is filled. The other Board members thanked Ms. Brown for her hard work and accomplishments as Treasurer. There were no other nominations and no interest from anyone to step into the positions of President, Vice President and Secretary. Those currently filling those positions are willing to remain. Ms. Maginnis stated that positions are held for two years, but an officer may remain in their position if there is a unanimous vote to retain them. Motion made to retain the following members in their respective positions: President – Ms. Maginnis, Vice President – Ms. Augustine, and Secretary – Ms. Hahn (Karpyn/Fury). Motion carried.

Motions made to affirm e-mail votes: July 18 to approve roll-over of money in the 30-month certificate (Hahn/Augustine) and July 27 to approve up to \$1500 for Mister Softee at the Flyers Caravan event. (Hahn/Fury). Both motions carried.

## **FUNDRAISING REPORT**

The Stock's pound cake sale began August 1. To date we have sold 88 cakes. We need to sell a minimum of 144 cakes (8 cases) to get the fundraiser price. Ms. Hahn will check in with the Library on Thursday for the final count and call the order in to Stock's on Friday. If we have not sold the minimum, we will order the minimum and sell the extra cakes at the Fall Festival.

Ms. Murray confirmed that we will have the canopy and table and chairs for the bake table at the Fall Festival. Ms. Maginnis stated that she will bring the seed money. Board members will bring baked goods to sell. There was some discussion on selling pretzels and water.

## **LIBRARY DIRECTOR'S REPORT**

The Director reported that library staff handled 48 passport applications in July. The service began July 12. Income for July was \$2159.

She also reported that after-hours programs in the fall would include Sensory Story Times on Tuesdays at 9 AM. The library will open early for this program. Ms. Murray informed the board that the library will not be open on Sunday 9/17 for the Fall Festival. The meeting room will be open for the Friends Book Sale, and the lobby will be open to distribute Stock's pound cakes.

## **COMMUNICATIONS**

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

## **PRESIDENT'S REPORT (Diane Maginnis)**

Ms. Maginnis reminded the Trustees about the Fall Festival and advised that she would send an email out to button up everything needed for our Trustees' Table. She gave a shout out to all staff for their passport initiatives with this new venture at the Library as evidenced by the wonderful statistics and revenues. She asked if the Library has a Laminator for public use. Ms. Murray replied that the library has one for staff use only.

Ms. Maginnis asked Ms. Murray if the library got a firm count from the Flyers Organization for the Flyers Event. Ms. Murray stated there were 700 participants. She asked if the Flyers or the Library solicited for items for the Flyers Event as she didn't want to approach the same organizations on behalf of the Library for upcoming fundraising. Ms. Murray stated that the Library had secured their participation.

## **COMMITTEE/LIAISON REPORTS**

Ms. Augustine reported on the Commissioners meeting of June 28. Ms. Whitehouse reported on the July 26 meeting and Ms. Fury reported on the August 23 meeting. Full minutes from the Commissioners meetings can be found on the Township's website. Ms. Karpyn reported on the August 17 DCLB meeting. Full minutes can be found on DCL website.

## **NEXT MEETING:**

Next meeting of the Board of Trustees will be Monday, September 25 at 6 PM at the Library.

## **BOARD ADJOURNED AT 6:48 PM**

Respectfully submitted by:

---

Lisa Maffei Hahn, Secretary, RTPLRC