

**MINUTES OF THE BOARD OF DIRECTORS  
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER  
April 27, 2026 -- Meeting held in person at the Library.**

**ATTENDANCE:** Diane Maginnis, Donna Murray, Judy Augustine, Lisa Maffei Hahn, Judy Cianciarulo, Michele Karpyn, Jennifer Quinn, Betsy Cummins, Michelle Callahan, Sarah Celona, J.Ryan as an observer

ABSENT: none

6 PM Ms. Maginnis called the meeting to order.

**PUBLIC NOTICE OF MEETING**

Meeting was published in local newspapers, Township website and Library website.

**COMMENTS FROM THE PUBLIC**

Ms. Cummins has resigned as a Township Commissioner and introduced Michelle Callahan as our new Township Liaison. Sarah Celona was introduced as our new School Board Liaison. Both spoke about their history and personal interest in the library and were happy to meet everyone.

**MINUTES**

March 25 minutes will be submitted for approval at the May 18 meeting.

**TREASURER'S REPORT**

There were no questions on the Treasurer's Report. Motion made to approve payment of bills for April 2026 (Quinn/Karpyn). Motion carried.

**STATISTICS**

The Board reviewed the statistics and agreed that they look impressive as always.

**NEW BUSINESS**

Ms. Sweeney, Trustee and Treasurer, has resigned. Ms. Maginnis spoke with Ms. Karpyn prior to the meeting to see if she would be interested in taking over as Treasurer. She accepted. Motion made to nominate Ms. Karpyn as Treasurer (Maginnis/Augustine). Motion carried. Ms. Maginnis will check with FMFCU about paperwork as procedures have changed there. Ms. Maginnis stated that Ms. Karpyn will make a wonderful Treasurer as she is the Board's "Venmo Czar" and has done an excellent job handling the raffle revenues.

The next meeting of the Ridley Township Board of Commissioners is on May 27 at 6 PM at Garling Hall (Ms. Augustine is scheduled to attend). The next DCLB meeting is at 6:30 PM on June 18 on Zoom and in the County Council Room at the Government Center in Media. (Ms. Cianciarulo is scheduled to attend).

**OLD BUSINESS**

Tonight's meeting packet included a policy list and review schedule. The director said policies are reviewed every 3 to 5 years or as needed. Ms. Karpyn asked how policy needs are determined. Ms. Murray said we have a number of policies in place and that new ones are added as needed. Ms. Maginnis said she has discussed the need for new policies on passports and notary service with Ms. Laepple at DCL, who agreed that we should have policies for both. Ms. Murray said she will review one policy each month. Ms. Celona asked where people can view the policies. Ms. Murray said they are on the website and at the front desk.

**FUNDRAISING REPORT**

Ms. Karpyn reported proceeds of \$443 to date for the Spring Italian Night Raffle. She will visit the library to pull the winner at noon on April 30. Ms. Hahn reported that the Tanglewood fundraiser on March 26 brought in \$325 and added that Tanglewood is happy to set up future fundraisers for the library. We will look into a date. Ms. Karpyn suggested a Christmas raffle based on the scratch-and-sniff book The Sweet Smell of Christmas by Patricia M. Scarry. The basket would contain gift cards/foods that correspond to the smells in the book and would be aimed at children. Ms. Augustine offered to get gift cards for another raffle. Board members were asked to continue to share any upcoming bingo events to continue our bingo research. Ms. Callahan recently helped run a bingo event and shared her experience: 150 tickets sold, cash and gift cards as prizes, they obtained sponsors for each round, and brought in about \$8,000. Ms. Augustine asked about letters to solicit

donations. Ms. Murray will supply them after the meeting. Ms. Maginnis reminded trustees of the two donations passed on from Ms. Sweeney – a wooden Christmas box with dollar store items and Halloween basket of dollar store items as well. Ms. Maginnis is waiting to hear from FMFCU on their donation.

### **LIBRARY DIRECTOR'S REPORT**

The director requested approval for about \$21,000 from the 6-month CD to be spent on carpet tiles for the meeting room and the children's section. Motion made (Hahn / Maginnis). Motion carried. She also reported that staff are working on finding quiet pods for a section of the library. She will get prices for the May meeting. Ms. Murray also handed out a Tutor Policy for trustees to review. There was some discussion, and a suggestion to add a sentence about the library not being responsible for tutor background checks. The director will revise and request approval of the policy in May. Ms. Murray requested that the May 18 meeting be held on Zoom. The request was approved unanimously. Due to the Memorial Day holiday, the May meeting will be a week early. Ms. Augustine asked about signing the checks for May, as they are usually signed before the monthly Board meetings. Ms. Murray said that the checks will be available following week.

### **COMMUNICATIONS**

The library continues to submit news to various local newspapers. The library has a very healthy social media presence, which is how most communications are viewed these days.

### **PRESIDENT'S REPORT**

Ms. Maginnis reported that several Trustees – Ms. Quinn, Ms. Maginnis, Ms. Karpyn, Ms. Hahn – plus the Director attended the March 25 Commissioners meeting to honor Ms. Cummins for her support as library liaison for the past 12 years. All agreed that we will miss her and wished her the best for the future.

Thank-you letters were sent to Ms. Cummins for her 12 years of serving as our Library Liaison and to Ms. Sweeney for her volunteerism while serving her tour on the Library Board. Thank-you letters also went out for payment of Friends membership fees.

The Friends are looking for volunteers for their Book sale (set up during the week of and sale date 5/16.) Stop into the library if available to volunteer or contact the Director. Ms. Murray said Parks & Rec can no longer supply tables and requested trustees who have them loan tables to the library. Ms. Quinn asked if we could borrow tables from the school. Ms. Celona will check into it.

Other items:

- Ms. Quinn and Ms. Maginnis will follow up on the status of the pool passes. The library will use the donated passes for free summer raffles for library patrons.
- Ms. Murray provided a report to Ms. Maginnis on the Library of Things and Museum Passes.
- Ms. Maginnis asked for volunteers to fill the July 22 and Aug. 26 slots for meetings that Ms. Sweeney was scheduled to attend. Ms. Augustine volunteered to attend if needed.

### **COMMITTEE/LIAISON REPORTS**

Ms. Quinn attended (Ms. Maginnis zoomed) and reported on the March 25 Commissioners' meeting. \$1.4 million was awarded to the Township by State Rep Leanne Krueger for MacDade Blvd highway repairs. Ms. Hahn reported on the 4/22 meeting. Ms. Cummins was honored and Ms. Callahan was sworn in. Full minutes can be found on the Township website. Ms. Augustine and Ms. Hahn attended, and Ms. Karpyn zoomed and reported on the April 16 DCLB meeting. Discussion on Keystone Grant awards and moving to a new platform for listing all library collections. Full minutes from the DCLB meetings can be found on their website.

### **NEXT MEETING:**

The next meeting of the Board of Trustees will be 6 PM on Monday, May 18, on Zoom.

**BOARD ADJOURNED:** Motion made to adjourn (Quinn/ Augustine). Motion carried. Time: 7:07 PM.

Respectfully submitted by:

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Lisa Maffei Hahn, Secretary, RTPLRC