

**MINUTES OF THE BOARD OF DIRECTORS
RIDLEY TOWNSHIP PUBLIC LIBRARY & RESOURCE CENTER
APRIL 24, 2023 -- Meeting held via Zoom**

ATTENDANCE: Diane Maginnis, Donna Murray, Judy Augustine, Suzanne Brown, Lisa Maffei Hahn, Edna Fury, Michele Karpyn, Ann Whitehouse, Mary Tobin

ABSENT: Betsy Cummins, Christine McMenamin

6:02 PM Ms. Maginnis called the meeting to order.

PUBLIC NOTICE OF MEETING

Meeting was published in local newspapers, Township website and Library website.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

The minutes from the March 27, 2023, meeting were reviewed by the Trustees. Motion made to approve (Whitehouse/Augustine). Motion carried.

TREASURER'S REPORT

Ms. Brown reported that all the finances look to be in order and asked if there were any questions. All agreed that everything looks good. Ms. Karpyn asked about the capital expenditure, which was the furniture for the Children's Library. The Board also discussed lost book fees and when a book is considered lost. Motion was made to approve payment of bills for April 2023. (Maginnis/Karpyn) Motion carried.

The Board confirmed two expenditure votes that were taken via e-mail on March 30. Motion made to confirm the vote for the expenditure for advertising expenses for the Fifth Anniversary festivities (Hahn/Augustine). Motion carried. T-shirt expense was to be covered by trustee fund-raising. Motion made to confirm the vote to pay the maintenance expense for new handicap door push pads (Maginnis/Karpyn). Motion carried.

STATISTICS

The Board reviewed the statistics and agreed that they look amazing as always. There was an impressive graphic on the Library's Facebook page showing the stats.

NEW BUSINESS

The next meeting of the Ridley Township Board of Commissioners is April 26 at 6 PM in Garling Hall (Ms. Brown is scheduled to attend). The next DCLB meeting is at 6:30 PM on June 15, both on Zoom and in the County Council Room at the Government Center in Media. (Ms. Karpyn is scheduled to attend). Please remember if attending DCLB meetings in person, let Ms. Murray know and she will provide possible items for presentation.

FUNDRAISING REPORT

Chances continue to be sold for the Oliver donation. Winner will be drawn on May 19.

Ms. Hahn reported that we have a confirmed date for the Stock's pound cake sale. Presale will take place late summer, with cake pickup from the bakery on September 16 for distribution at the Fall Festival on September 17. Ms. Augustine provided information on pricing from another Stocks fundraiser being held locally. We will determine our price once the contract is received.

LIBRARY DIRECTOR'S REPORT

The director reported that details of Anniversary Festivities and a May 18 Staff Training Day are in her written report. She also reported that the public copier is on its last legs. In speaking with vendors, Dave Z from Copy Systems, Inc. made a strong offer: They will install a copier (color and B&W) and a money box, at no charge to the library. They will maintain the copier, collect the money, and return 15 percent of the revenue to the library. That copier was to be delivered the following week. Ms. Murray said the library has moved to the next stage of becoming a Passport Acceptance site. Four staff are taking a training class. Once that is completed, we will hear about moving forward. Finally, she informed the Trustees that the building was evacuated and 9-1-1 called on Wednesday, April 19, when patrons and staff smelled gas in the lobby. Four fire trucks responded, and firefighters checked out the building and the roof. No gas was detected. Staff from Peco Gas also came to the library and also got no gas readings on the meter. She called DWD to check it out.

COMMUNICATIONS

Copies of newspaper articles featuring Library events were reviewed by the Trustees.

PRESIDENT'S REPORT (Diane Maginnis)

Ms. Maginnis reported that the Friends' book sale will take place on June 2 & 3. Donations will be accepted until May 31. The Library will close at noon on May 18 for staff training. National Library Week was celebrated April 23-29. The President invited all trustees to the April 26 Commissioners Meeting for the Library Proclamation.

COMMITTEE/LIAISON REPORTS

Ms. Brown reported on the DCLB meeting of April 20, 2023. Five libraries received a Keystone Grant Award for library improvements. There is a Juneteenth event at Rose Tree Park. Reach out if interested in participating. Narcan kits are being offered to member libraries. DCLB is working on improving necessary services to all residents. Full minutes from the DCLB meeting can be found on the DCL website.

There was no Commissioners meeting to report on.

NEXT MEETING:

Next meeting of the Board of Trustees will be Monday, May 22, at 6 PM via Zoom. Ms. Hahn said she will not be in attendance. Ms. Whitehouse graciously volunteered to take the minutes in her absence.

BOARD ADJOURNED AT 6:38 PM

Respectfully submitted by:

Lisa Maffei Hahn, Secretary, RTPLRC